



## PPE and General Safety Procedures

### PPE

- High visibility safety vest will be worn when working on the ground in the vicinity of operating equipment
- CSA grade one safety boots that laced above the ankle will be worn on the job site
- CSA approved hardhat will be worn when out of the machine on the job site unless performing maintenance.
- Safety glasses, goggles and shields will be worn when there is any danger of flying projectiles
- When using compressed air or pressurized water to clean any surface, safety glasses or goggles will be worn
- Protective gloves will be worn when handling sharp items or performing the sharpening function.
- All personal protective equipment will be maintained and worn properly

### General

- The door and/or hatches of the operator's compartment will be closed when the machine is travelling or performing its function.
- The seat belts of all equipment will be used when the machine is operating in unstable or steep conditions.
- When the operator observes anyone within the danger zone, the operator will cease operating and direct persons to a safe distance.
- Always face the machine when gaining access or leaving and maintain three point contact.
- All incidents, accidents and near misses will be reported by completing the "Near Miss Incident Accident Reporting" form.
- Operational audits will be performed by the employee on a monthly basis and will form part of the monthly "tailgate" safety meeting for each function (Road Construction and Harvesting). Items from the meeting will be documented on the bottom of the audit form.
- All safety system material will be reviewed by management no less than annually. This review will also include a review of all near misses, incidents and accidents. The review will be documented on the "Near Miss, Incident, Accident Reporting" form.